

City of Springfield Matrix of Liquor License Transactions

Transaction	Form 43	Form 983	Form 997	5 pg. Application	\$200 fee payable to A.B.C.C.	\$200 fee payable to City of Springfield	Articles of Organization	Vote of Corporate Board	Newspaper Notice*	Abutter Notice	Application to Pledge License	Form A	P&S Pledge Agreement	Term of Loan	Form 6	Copy of Lease	Floor Plan	Form C	CORI & Birth Certificate	Building	Fire	Health	Planning	Police	Neighborhood Council
New License	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Transfer of License	X	X	X	X	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X	X	X
Transfer/Issuance of Stock	X	X	X	X	X	X		X	X				X	X	X			X	X	X	X	X	X	X	X
New Officers/Directors	X		X	X	X	X	Cert. Of Change	X							X					X					
New Stockholders	X	X	X	X	X	X		X	X						X					X					
Change of Location	X		X		X	X		X	X	X			X	X	X	X	X	X		X	X	X	X	X	X
Alter Premises	X		X		X	X		X	X	X					X	X	X			X	X	X	X	X	X
Pledge of License	X		X		X	X		X			X		X	X	X			X		X					
Pledge of Stock	X		X		X	X		X					X	X	X			X		X					
Change of Corporate Name	X		X		X	X	Amended Art. Of Org.	X							X										
Change of D/B/A	X		X				Business Certif.	X							X										X
Seasonal to Annual	X		X		X	X		X	X	X					X					X					X
Change of Manager	X		X		X	X		X				X			X				X	X					X
Change of Hours	X		X					X	X	X					X	X				X		X			X
Change of License Type	X		X		X	X		X	X	X					X					X					

For any financial dealings, copies of financial paperwork is required ex. loan papers, stock paperwork, etc.