



*Presentation to the Finance Committee
October 15, 2018*

**STATUS REPORT ON THE FISCAL YEAR 2018 AUDIT PLAN
(JANUARY 1, 2018 to JUNE 30, 2018)**

*Yong Ju No, CPA
Director of Internal Audit*

**STATUS REPORT ON THE FY18 AUDIT PLAN
(JANUARY 1, 2018 to JUNE 30, 2018)**

Title	Objective(s)	Status	Service	Results/Comments
Carry-over Assignments from Previous Fiscal Years				
Citywide Purchasing and Accounts Payable Performance Audit	Determine whether appropriate controls exist within the purchasing/disbursement process to ensure correct, appropriate and timely payments are made for goods/services received.	Complete	Audit and Assurance	The report was presented to the Finance Committee on October 15, 2018.
Investigation of the Alleged Contract Violations for Managing the City's Golf Courses	Quantify the alleged contract violations by Kennedy Golf Management, Inc.	In Process	Investigation	We are continuing to work with law enforcement authorities and do not currently have a timetable for the completion of our investigation.
On-going Assignments				
City's Investment Quarterly Review	Determine whether the City's investments comply with City Ordinance 42-35 and Massachusetts General Laws.	On-going	Audit and Assurance	No reportable findings.
Maintain the City's Fraud Hotline	Investigate reports of fraud, waste or abuse.	On-going	Investigation	Five allegations have been submitted, all of which have been closed with no further action warranted.
Student Activity Funds Agreed Upon Procedures (AUP)	Comply with Massachusetts General Laws. In accordance with the AUP service rotation plan, the OIA has transitioned the AUP to the external auditors in FY 2018.	On-going	Audit and Assurance	The external auditors expect to issue their report in October 2018.

STATUS REPORT ON THE FY18 AUDIT PLAN (continued)
(JANUARY 1, 2018 to JUNE 30, 2018)

Title	Objective(s)	Status	Service	Results/Comments
New Assignments				
Springfield Police Department Information Technology Follow Up Review	Determine whether the FY 2015 recommendations from consultant have been implemented.	In Process	Audit and Assurance	Wolf & Company, the external consultants, expect to issue their report in October 2018.
Springfield School Department Information Technology Follow Up Review	Determine whether the FY 2016 recommendations from consultant have been implemented.	In Process	Audit and Assurance	Wolf & Company, the external consultants, expect to issue their report in October 2018.
City Golf Courses	Verify the accuracy of cash records and identify any weaknesses surrounding the safekeeping of cash.	In Process	Audit and Assurance	The audit report will be issued in conjunction with the Golf Investigation report.
Citywide Unannounced Cash Counts	Verify accuracy of cash records and identify any weaknesses surrounding the safekeeping of cash.	In Process	Audit and Assurance	Results of our count will be disclosed in the Cash Handling Follow Up Review report.
City Cash Handling Follow Up Review	Determine whether the recommendations from the Cash Handling Performance Audit in FY 2016 have been implemented.	In Process	Audit and Assurance	We expect to issue our report in November 2018.
City Benefits Audit	Determine whether appropriate controls exist for the administration of City employee benefits.	In Process	Audit and Assurance	<p>The Chief Financial and Administration Officer requested the audit due to the retirement of the Benefits Director in FY 2018.</p> <p>We are in the fieldwork phase of the life insurance section of the City employee benefits audit.</p>

**STATUS REPORT ON THE FY18 AUDIT PLAN (continued)
(JANUARY 1, 2018 to JUNE 30, 2018)**

Title	Objective(s)	Status	Service	Results/Comments
New Assignments (continued)				
Health and Human Services Performance Audit	Determine whether the controls over operations, including cash receipts, disbursements, payroll, grant compliance, and safeguarding assets are effective.	In Process	Audit and Assurance	We are in the fieldwork phase of our audit.
TJ O'Connor Animal Control and Adoption Center Performance Audit	Determine whether the controls over operations, including cash receipts, disbursements, payroll, monitoring contract compliance, and safeguarding assets and narcotics are effective.	Not Started	Audit and Assurance	Postponed to FY 2019 due to the reallocation of resources to focus on the golf investigation and the audit of City benefits. We expect to commence this performance audit in the Winter of 2018.
Payroll Audit	Determine whether the controls over payroll are effective and that there is reasonable assurance that payroll is correct.	Not Started	Audit and Assurance	Postponed to FY 2019 due to the reallocation of resources to focus on the golf investigation and the audit of City benefits. We expect to commence this performance audit in the Winter of 2018.