

## **RFP Question & Answers- Rehabilitation of Buildings for Non-Profit Organizations**

**Question:** Does the building need to be owned by the organization or would a long term lengthy lease be acceptable?

Answer: The organization must own the building.

**Question:** If the organization has applied for funding in the past for other projects, can they still apply for funding?

Answer: Yes, you can apply again for funding.

**Question:** Do I need to get three quotes?

Answer: Three quotes are required. However, if you can only get two quotes and show due diligence that will be acceptable; you must include documentation that shows you attempted to get the third quote. You will always use the lowest quote.

**Question:** Do we have to have matching funds?

Answer: No, you do not need matching funds. However, if your project costs \$50,000 and you are awarded \$25,000, you will have to show where the other funds come from to complete the project.

**Question:** Would a needs assessment be considered “rehabilitation or construction”?

Answer: A needs assessment is not eligible under this funding. This funding is for the actual rehabilitation and construction.

**Question:** Is there a waiver or an exemption to Davis Bacon prevailing wages if an organization uses a sole proprietor? Is there a form or letter we can use for this?

Answer: If the contractor you choose is a sole proprietor, they have to fill out the Sole Proprietor exemption form. This will be posted on the website with the forms. Three quotes are still required using the lowest quote.

**Question:** In addition to funding for construction, can an organization purchase other necessary items such as tables, chairs, easels and art supplies?

Answer: No, this funding is for rehab/construction costs.