



20130238
Blanket Contract
Change Order #1

City of Springfield Blanket Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **BLANKET CONTRACTS** during the processing period.

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Public Works, Dept.				
Public Works, Dept.	BK	10.31.14	BK	10.31
City Comptroller	RSB	11/3/14	RSB ab	11-3-14
Law	RF	11/5/14	RF	11-5-14
Mayor	RF	11.6	RF	11.6.14
Office of Procurement				

Vendor No.: 10318 Blanket Contract No.: 20130238 Blanket Contract Date:

Blanket Contract Amt.: ^{Increase} \$15,600.00 Issue Date: Renewal Date:

Appropriation Code1: 26401837-580800-64014

Appropriation Code2:

Appropriation Code3:

Appropriation Code4:

Description of Funding Source:

Bid No.: 13-056 Requisition No.:

Vendor Name: Alfred Benesch & Company

Blanket Contract Type: Change Order - No increase in Contract Amount

Blanket Contract Purpose: On-Call Engineering Services

Originating Dept.: Department of Public Works

Expiration Date: Amendment Date: Extension Date:

TYPE OF DOCUMENT (Please select at least one):

New Renewal Amendment Extension

*2:56 11/5/14 my
 please double check
 this has not
 been signed off
 by a law Dept.
 official?
 Mike*

C# 20130238

CHANGE ORDER

Change Order No. 1

PROJECT Central Street Reconstruction

DATE OF ISSUANCE 10-14-2014 EFFECTIVE DATE 10-14-2014

TOWN/CITY City of Springfield

TOWN/CITY Contract No. 20130238

CONTRACTOR Alfred Benesch & Company ENGINEER City of Springfield

CONTRACT MODIFICATION #1

The current scope of services budgeted for creating 10 property maps for anticipated land acquisitions. The final roadway alignment accepted by the City will require 20 property maps for land acquisitions. The City has also requested that Benesch assist in the preparation of two (2) property maps to consolidate parcels (462 Central Street; WS Hancock Street) and (46 Hickory Street.; 468 Walnut Street) into single lots. In addition to this, the property formed by 46 Hickory and 468 Walnut will be combined with WS + C441 Walnut Street (Ruth Elizabeth Park) to form a single property. This requires the preparation of an additional thirteen (13) maps at a total cost of \$15,600. Attached is the proposal from Benesch describing these additional services.

This work will be funded through our CDBG-DR appropriation and this cost will be added to the Right-of-Way component in the contract already in place.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ 335,500.00	Original Contract Times Contract Length: 108 Weeks Ready for final payment: 30 days from final invoice
Net changes from previous Change Orders No. 0 to No. 1 \$ 0	Net change from previous Change Orders No. 0 to No. 1
Contract Price prior to this Change Order \$ 335,500.00	Contract Times prior to this Change Order Contract Length: 108 Weeks Ready for final payment: 30 days from final invoice
Net Increase (decrease) of this Change Order \$ 15,600.00	Net change of this Change Order Contract Length: Extend Contract Length 0 Days Total Contract Length: 108 Weeks Ready for final payment: 30 days from final invoice
Contract Price with all approved Change Orders \$ 351,100.00	Contract Times with all approved Change Orders Contract Length: 108 Weeks Ready for final payment: 30 days from final invoice

RECOMMENDED:

By: [Signature]
City of Springfield - City Engineer (Authorized Signature)

ACCEPTED:

By: James L. Juda
Alfred Behesch & Company (Authorized Signature)

APPROVED:

By: [Signature]
Department of Public Works (Authorized Signature)

APPROVED:

By: [Signature]
Office of Procurement (Authorized Signature)

APPROVED TO AS APPROPRIATION:

By: [Signature] 11/3/14
Comptroller (Authorized Signature), Deputy

APPROVED TO AS FORM:

By: [Signature]
Law Department (Authorized Signature)

REVIEWED AND APPROVED:

By: [Signature]
Mayor (Authorized Signature)

\$ 15,600.00
Increase

26401837-580800-64014



Alfred Benesch & Company
90 National Drive
Glastonbury, CT 06033
www.benesch.com
P 860-633-8341
F 860-633-1068

August 25, 2014

Christopher M. Cignoli, P.E.
Director of Public Works
City of Springfield
70 Tapley Street
Springfield, MA 01104

Subject: Central Street Reconstruction
Additional Service Request
Property Acquisition Maps

Dear Chris:

The recently accepted roadway alignment for the reconstructed Central Street corridor involves the need for property acquisition on twenty (20) parcels along the corridor to help support the roadway improvements. Our original proposal included ten (10) property maps for the anticipated acquisitions.

The City has also requested that we assist in the preparation of two (2) property maps to consolidate parcels (462 Central St; WS Hancock Street) and (46 Hickory St.; 468 Walnut Street) into single lots. Following the completion of the project, the property formed by 46 Hickory and 468 Walnut will be combined with WS + C441 Walnut Street (Ruth Elizabeth Park) to form a single property.

To prepare these additional maps, Benesch requests additional compensation of \$1,200/map for a total of \$15,600 for the thirteen (13) additional maps.

If you have any questions regarding the above, please feel free to give me a call.

Very Truly Yours,
Alfred Benesch & Co.

Robert S. Newton, P.E.
Senior Project Manager

City of Springfield – Office of Procurement

PO Change Request Form

Date	10/28/2014	Requestor(s)	Michael Lynch
Department	Community Development – DR	Phone / Email	413-784-4882
Vendor Name	Alfred Benesch & Company	Vendor #	10318
Contract #	20130238	Amendment #	
PO #	14008320	Requisition #	14009363

Explanation Required: Additional services required for creation of property maps.

Change Unit Prices, Extensions, and/or Accounts to:

Increase PO by \$15,600.00 to reach current balance of \$159,850.00.

Identify Line # to be Changed _____ New Quantity _____ New Unit Price BK

Specify Original Account: ORG 26401837 OBJ 580800 PROJ 64014

Specify New Account: ORG _____ OBJ _____ PROJ _____

Close Purchase Order _____

Add item(s) and/or Shipping _____

Cancel Purchase Order _____

Was Vendor notified of cancellation YES / NO

Any \$ amount over \$200.00 must be forwarded from Department Head's email account

PLEASE NOTE: NO modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

FOR CITY CHANGE ORDERS: EMAIL OR FAX FORM TO:

Brian Kenney: bkenny@springfieldcityhall.com FAX: 413-787-6295

FOR SCHOOL CHANGE ORDERS: EMAIL OR FAX FORM TO:

Jennifer Willard: willardj@sps.springfield.ma.us FAX: 413-787-7050

10/31/2014 10:11
bwk

CITY OF SPRINGFIELD
ENCUMBRANCE/LIQUIDATION JOURNAL ENTRY PROOF

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CLERK: bwk

YEAR PER	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	ENCUMBRANCE	LIQUIDATION
SRC ACCOUNT	EFF DATE					LINE DESC			
2015 4 2813						INFRASTRUCTURE	4		
POM 26401837-580800-64014						INC	2014	15,600.00	
								.00	.00
POM 2640-394000						ENCUMBRANCES		15,600.00	
10/31/2014 PO MAINT						BDGT FUND BAL RESV FOR ENC	2014		15,600.00
POM 2640-388500							2014		
10/31/2014 PO MAINT						SYSTEM GENERATED ENTRIES TOTAL		15,600.00	15,600.00
						JOURNAL 2015/04/2813 TOTAL		15,600.00	15,600.00

10/31/2014 10:11
bwh

CITY OF SPRINGFIELD
ENCUMBRANCE/LIQUIDATION JOURNAL ENTRY PROOF

P 2
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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
2640	CDBG-DISASTER RECOVERY	2015	4	2813	10/31/2014		
	2640-388500				BDDT FUND BAL RESV FOR ENC	15,600.00	15,600.00
	2640-394000				ENCUMBRANCES		
					FUND TOTAL	15,600.00	15,600.00

** END OF REPORT - Generated by Brian Kenney **

10/28/2014 08:34
merrill

CITY OF SPRINGFIELD
PURCHASE ORDER INQUIRY PROFILE REPORT

Purchase Order Type Normal Fiscal Yr 2014 07 PO# 14008320
Batch 01/15 PO Date 01/15/2014

Requisition 14009363
Department Code 180
Allocation Code 0000
Review Code
Buyer ID lpl
Needed By Date
General Commodity 010318
Vendor ALFRED BERNESCH & COMPANY
Work Order 000000000
Activity 0

Ship To Address 180
Lauren Stabilo

90 NATIONAL DRIVE
GLASTONBURY, CT 06033
COMMUNITY DEVELOPMENT
1600 EAST COLUMBUS AVE
SPRINGFIELD, MA 01103

Ship To Reference PEGGY MERRILL
Shipping Method
Bill To Address 180

COMMUNITY DEVELOPMENT
1600 EAST COLUMBUS AVE
SPRINGFIELD, MA 01103

PO Description PROJECT ORDER #2 DESIGN OF CEN
Special Handling None Status Carry Fwd Distribution S

Total PO Amount \$335,500.00
Liquidated \$191,250.00
Canceled \$ 0.00
Open Encumbrance \$144,250.00

General Notes
Print: 1
BLANKET CONTRACT# 20130238

Line Item Details

Line 001 Commodity

Req 14009363 Qty 1.00 UOM Each Unit Price 335500.00000
% Disc 0.00 Credit 0.00 Freight 0.00

Qty Received 0.00
Qty Canceled 0.00
Line Item Total \$335,500.00
Liquidated \$191,250.00
Canceled \$ 0.00
Line Item Open Encumbrance \$144,250.00

Description

PROJECT ORDER #2 DESIGN OF CENTRAL ST
CORRIDOR IMPROVEMENTS

Department 180 1099 Box Fixed Asset Y Needed By

Quote Bid

Ship To Address 180

COMMUNITY DEVELOPMENT
1600 EAST COLUMBUS AVE

SPRINGFIELD, MA 01103

Ship To Reference PEGGY MERRILL

Allocation Details

Org	Obj	Proj	Description	Encumbered Amt	Bud
26401837	580800	64014	INFRASTRUCTURE	\$335,500.00	U
			Liquidated	\$191,250.00	
			Canceled	\$ 0.00	
			Allocated Open Encumbrance	\$144,250.00	

** END OF REPORT - Generated by Margaret Merrill **