



Amendment #1  
20130410  
Blanket Contract

### City of Springfield Blanket Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **BLANKET CONTRACTS** during the processing period.

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Office of Procurement			Ymm	8/26/13
City Comptroller	LUU	8/27/13	LUU	8/27/13
Law	MM	8/28	MM	8/28
CAFO	LUU	8/27/13	LUU	8/27/13
Mayor	BB	8/29	BB	8/29
Office of Procurement				

Vendor No.: 3529      Blanket Contract No.: 20130410      Blanket Contract Date: 10/1/12

Blanket Contract Amt.: \$1,700,000.00      Issue Date: 10/9/2012      Renewal Date:

Appropriation Code1:

Appropriation Code2:

Appropriation Code3:

Appropriation Code4:

Description of Funding Source:

Bid No.: N/A

Requisition No.:

PO No.:

Vendor Name: RICOH AMERICAS CORPORATION.

Blanket Contract Type: AMENDMENT #1- INCREASE

Blanket Contract Purpose: COLOR PHOTOCOPIERS, PRINTERS, FACIMILE/MULTIFUNCTIONAL EQUIPMENT, SUPPLIES & SERVICES - OFF-32

Originating Dept.: CITY-WIDE - OFFICE OF PROCUREMENT

Expiration Date: 9/30/2015      Amendment Date: 7/23/2013      Extension Date:

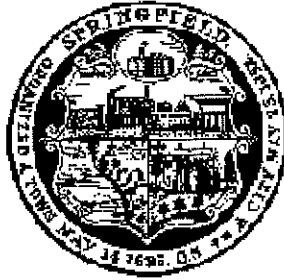
TYPE OF DOCUMENT (Please select at least one):

New

Renewal

Amendment

Extension



July 23, 2013  
Ricoh Americas Corporation  
655 Winding Brook Drive  
Glastonbury, CT 06033

SUBJECT: Amendment #1 to Blanket Contract 20130410-State Contract OFF-32 –  
Photocopiers, Printers, Facsimile/Multifunctional Equipment, Supplies & Services for the  
City of Springfield.

The City of Springfield Office of Procurement is amending the above mentioned contract  
to make the following changes:

To increase the contract in the amount of \$1,700,000.00 for increased services. All terms  
and conditions currently in effect will be applicable.

The total net increase of \$1,700,000.00. The contract price will increase from  
\$800,000.00 to \$2,500,000.00.

Please sign all copies of the amendment letter and return to the Office of Procurement.  
One copy will be returned to you after all the required signatures are obtained.

Sincerely,

LAUREN STABILO  
CHIEF PROCUREMENT OFFICER

Approved as to <sup>N/A</sup>  
Appropriation 8/27/13  
OFFICE OF THE COMPTROLLER

Approved as  
to form   
LAW DEPARTMENT

MAYOR, DOMENIC J. SARANO

8/27/13  
ACTING CAFO

RICOH AMERICAS CORPORATION