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Amendment #1

Contract 20170676

City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **CONTRACTS** during the processing period.

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Community Development				
City Comptroller	KKL	10/2/17	KKL	10/3/17
Law	PKS	10/4/17	PKS	10/5/17
CAFO	Ymm	10/5/17	Ymm	10/12/17
Mayor	eg	10/12/17	eg	10/12/17
COMPTROLLER			KKL	10/10/17
Housing				

Vendor No.: 16782 Contract No.: 20170676 Contract Date: 05/30/2017

Contract Amt.: \$320.00 Issue Date: 09/29/2017 Renewal Date:

INC.

Appropriation Code1: 26401827-530105-64014
 Appropriation Code2:
 Appropriation Code3:
 Appropriation Code4:

Description of Funding Source: CDBG-DR

Bid No.: Requisition No.: 17014867 PO No.:

Vendor Name: Clarence Baymon

Contract Type: CDBG-DR Home Repair Loan

Contract Purpose: Rehabilitation of 40 Marshall Street.

Originating Dept.: Office of Disaster Recovery & Compliance

Expiration Date: 04/28/2027 Amendment Date: Extension Date:

TYPE OF DOCUMENT (Please select at least one):
 New Renewal Amendment #1 Extension

**AMENDMENT #1
CONTRACT #20170676**

AGREEMENT, made the 29th day of September, 2017 by and between **Clarence Baymon** with an address of **40 Marshall Street, Springfield, Massachusetts** (hereinafter referred to as the "Borrower") and the **City of Springfield** through its Director of Disaster Recovery & Compliance, with the approval of its Mayor (hereinafter referred to as the "City"). Regarding the rehabilitation of the property at **40 Marshall Street (01109) Springfield, Massachusetts**.

WHEREAS, the City and the Borrower wish to amend the rehabilitation amount within the existing Agreement;

NOW, THEREFORE, the parties hereto agree that their Agreement shall be amended as follows:

1. **Increasing the original contract amount of \$34,425.00 (Thirty Four Thousand Four Hundred Twenty Five and Zero Cents) by \$320.00 (Three Hundred Twenty Dollars and Zero Cents) to an amended total of \$34,745.00 (Thirty Four Thousand Seven Hundred Forty Five Dollars and Zero Cents).**

2. **All other terms and conditions remain the same.**

IN WITNESS WHEREOF, the Borrower and the City have executed this Amendment on this _____ day of _____, 2017

BORROWER:


Its: _____

CITY OF SPRINGFIELD



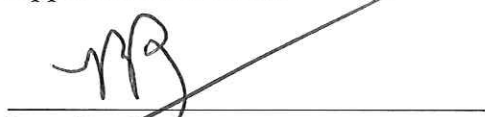
Tina-Marie Quagliato, Director
Office of Disaster Recovery & Compliance

uw 26401827 - 530105 - 64014 \$320.00 increase
Approved as to Appropriation:



Office of Comptroller

Approved as to Form:



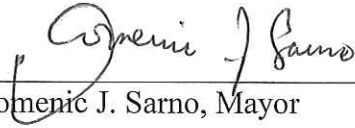
Law Department

APPROVED:



Timothy J. Plante
Chief Administrative & Financial
Officer

APPROVED:



Domenic J. Sarno, Mayor

**City of Springfield – Office of Procurement
PO Change Request Form**

Date	10/2/17	Requestor(s)	Kathleen Bonneau
Department	CDBG-DR	Phone / Email	X2242
Vendor Name	Clarence Baymon	Vendor #	16782
Contract #	20170676	Amendment #	#1
PO #	17012767	Requisition #	17014867

Justification Required: Amendment #1- Increase in Funding

Change Unit Prices, Extensions, and/or Accounts to:

Identify Line # to be Changed _____ New Quantity _____ New Unit Price _____

Changes to Org, Obj & Proj Codes:

Specify Original Account: ORG _____ OBJ _____ PROJ _____

Specify New Account: ORG _____ OBJ _____ PROJ _____

Adding a new line item to the Purchase Order:

Specify New Account: ORG _____ OBJ _____ PROJ _____

Check here to Close/Cancel Purchase Order _____

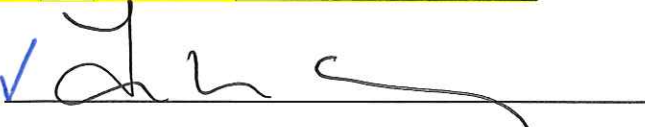
Please fill out this section for processing:

Original Amount of Purchase Order: \$ 34,425.00

Increase \$ 320.00

Decrease \$ _____

New Purchase Order Total: \$ 34,745.00

Department Head's Signature: 

PLEASE NOTE: NO modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

FOR CITY CHANGE ORDERS: EMAIL FORM TO:

"PO Change Order" Group found in Outlook. 