



**City of Springfield – Office of Procurement  
PO Change Request Form**

<b>Date</b>	4/26/19	<b>Requestor(s)</b>	Kathleen Bonneau
<b>Department</b>	Comm Dev	<b>Phone / Email</b>	X2242
<b>Vendor Name</b>	Kristian Berrios Torres & Marisabel Gonzalez-Borges	<b>Vendor #</b>	18470
<b>Contract #</b>	20190357	<b>Amendment #</b>	1
<b>PO #</b>	19005804	<b>Requisition #</b>	19006683

**Justification Required:**           Increase in Funding Per Amendment #1          

Change Unit Prices, Extensions, and/or Accounts to:

Identify Line # to be Changed \_\_\_\_\_ New Quantity \_\_\_\_\_ New Unit Price \_\_\_\_\_

**Changes to Org, Obj & Proj Codes:**

Specify Original Account: ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

Specify New Account: ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

**Adding a new line item to the Purchase Order:**

Specify New Account: ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

**Check here to Close/Cancel Purchase Order** \_\_\_\_\_

**Please fill out this section for processing:**

**Original Amount of Purchase Order: \$ 70,965.00**

**Increase \$ 2,000.00 (26451815-530105-64516)**

**Decrease \$ \_\_\_\_\_**

**New Purchase Order Total: \$ 72,965.00**

**Department Head's Signature:** *Kathleen Bonneau*

**PLEASE NOTE: NO** modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

**FOR CITY CHANGE ORDERS: EMAIL FORM TO:**           KAB 4/26/19            
 "PO Change Order" Group found in Outlook.

**AMENDMENT TO HEALTHY HOMES REHABILITATION  
PROGRAM AGREEMENT (CONTRACT #20190357)**

**AGREEMENT**, made the 26<sup>th</sup> day of April, 2019 by and between Kristian Berrios-Torres and Marisabel Gonzalez Borges with an address of **58 Bancroft Street, Springfield, Massachusetts** (hereinafter referred to as the "Borrowers") and the **City of Springfield** through its Deputy Director of Housing, with the approval of its Mayor (hereinafter referred to as the "City") regarding the rehabilitation of the property at **58 Bancroft Street Springfield, Massachusetts**.

**WHEREAS**, the City and the Borrowers wish to amend the rehabilitation amount within the existing Agreement;

**NOW, THEREFORE**, the parties hereto agree that their Agreement shall be amended as follows:

1. **Increasing the original contract amount of \$70,965.00 (Seventy Thousand, Nine Hundred Sixty-Five Dollars) to an amended total of \$72,965.00 (Seventy-Two Thousand, Nine Hundred Sixty-Five Dollars).**
2. **All other terms and conditions remain the same.**

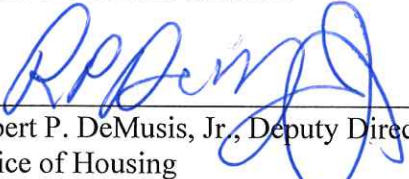
**IN WITNESS WHEREOF**, the Borrower and the City have executed this Amendment on this 26<sup>th</sup> day of April, 2019.

**BORROWERS:**

  
\_\_\_\_\_  
Kristian Berrios Torres

  
\_\_\_\_\_  
Marisabel Gonzalez Borges

**CITY OF SPRINGFIELD**

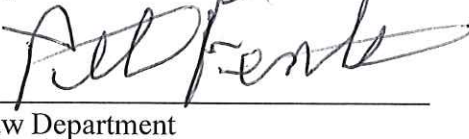
  
\_\_\_\_\_  
Robert P. DeMuis, Jr., Deputy Director  
Office of Housing

*LW* 26451815-530105-64516 \$2,000.00 (Incr)

Approved as to Appropriation:

  
\_\_\_\_\_  
Office of Comptroller

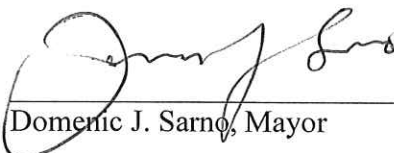
Approved as to Form:

  
\_\_\_\_\_  
Law Department

**APPROVED:**

  
\_\_\_\_\_  
Timothy J. Plante  
Chief Administrative & Financial Officer

**APPROVED:**

  
\_\_\_\_\_  
Domenic J. Sarno, Mayor

## Healthy Homes Rehab Project Budget

Homeowner/Borrower: Kristian Berrios Torres and Marisabel Gonzalez-Borges

Project Address: 58 Bancroft Street, Springfield MA

<u>Cost Description</u>	<u>Project Budget</u>
General Rehab	\$ 63,465.00
Lead Abatement	\$ 7,500.00
<b>Initial Rehab Contract</b>	<b>\$ 70,965.00</b>
Rehab Change Order	\$ 750.00
<b>Total Rehab Contract</b>	<b>\$ 71,715.00</b>
Lead Paint Inspection	\$ 475.00
<b>Healthy Homes Total</b>	<b>\$ 72,190.00</b>
Legal Fees	\$ 700.00
Amendment recording fee	\$ 75.00
<b>Amended Grand Total</b>	<b>\$ 72,965.00</b>
Increase over Initial contract	\$ 2,000.00

Office of Housing CHANGE ORDER REQUEST

250

PROJECT NAME	Healthy Homes rehab		
LOCATION OF WORK	58 Bancroft Street, Springfield		
PROJECT MANAGER	Robbin Jones	HOMEOWNER	Kristian Berrios-Torres
REQUESTING PARTY	Al Shattelroe	DATE OF REQUEST	3-28-19

CHANGE REQUEST OVERVIEW

DESCRIPTION OF CHANGES NEEDED	<p>Fill in description of changes</p> <p>Install new shower surround 4 450<sup>00</sup></p> <p>Install water pressure Reducing valve 300<sup>00</sup></p>
REASON FOR CHANGE	<p>Fill in reason for change order – narrative as to why scope was not foreseen, etc.</p> <p>Surround Damaged Beyond Repair</p> <p>water pressure too high</p>
SUPPORT & JUSTIFICATION DOCUMENTS	<p>List all attached documents which support the requested change, and justify any increased cost and time.</p> <p>Invoice</p>
SPECIFICATIONS	<p>Fill in Specs on repairs or changes with detail.</p> <p>see Attached</p>
ADDITIONAL INFORMATION	

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT SCHEDULE (if applicable)	
ORIGINAL PRICE	\$ 70965 <sup>00</sup>	ORIGINAL TIMES	
NET CHANGES OF PREVIOUS CHANGE ORDERS	N/A	NET CHANGES OF PREVIOUS CHANGE ORDERS IN DAYS	N/A
NET INCREASE / DECREASE	\$ 750	NET INCREASE / DECREASE	
TOTAL CONTRACT PRICE WITH APPROVED CHANGES	\$ 71715 <sup>00</sup>	TOTAL CONTRACT TIME WITH APPROVED CHANGES	

ACCEPTED BY SIGNATURE		APPROVED BY SIGNATURE	
HOMEOWNER NAME	Mariasabel Gonzalez Kristian Berrios	NAME & TITLE	Robbin D. Jones Rehab Supervisor
DATE	3/28/19	DATE	3/28/19

Alfred Shattelroe  
General Contractor  
142 Chicopee St, Granby, MA  
Lic. CS-069052

**Owner:**

Kristan Berrios Torres & Marisabel Gonzalez Borges  
58 Bancroft St  
Springfield, MA

**Job Location:**

58 Bancroft St  
Springfield, MA

**Job Description: Change Order**

- |                                            |       |
|--------------------------------------------|-------|
| i. Glass shower surround                   | \$450 |
| ii. Install pressure reducer in water line | \$300 |

**Total Cost of change order (including labor and materials):** \$750.00

**10% Retainage** \$75.00

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**\$675.00**

**FIRST AMENDMENT TO PROMISSORY NOTE**  
(City)

THIS FIRST AMENDMENT TO PROMISSORY NOTE (this "Amendment") is executed as of the 26<sup>th</sup> day of April, 2019, by and between THE CITY OF SPRINGFIELD, (the "City"), and KRISTIAN BERRIOS TORRES AND MARISABEL GONZALEZ-BORGES, (the "Borrowers").

**RECITALS**

A. The Borrowers executed a Promissory Note payable to the City as of October 19, 2018 (the "Note").

B. The Borrowers' contractor incurred unexpected change orders during the repair of the Borrower's home.

**AMENDMENT**

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Borrowers and the City hereby agree as follows:

1. The October 19, 2018 Promissory Note had an original principal amount of **\$70,965.00 (Seventy Thousand, Nine Hundred and Sixty-Five Dollars)**.

2. Due to the extra costs incurred during the repairs at the Borrower's home (58 Bancroft Street, Springfield, MA), the parties agree to increase the original principal amount of the Note to **\$72,965.00 (Seventy-Two Thousand, Nine Hundred Sixty-Five Dollars)**.

3. This Note will continue to be secured by a Mortgage (and amendment) duly filed for record in the Hampden County Registry of Deeds.

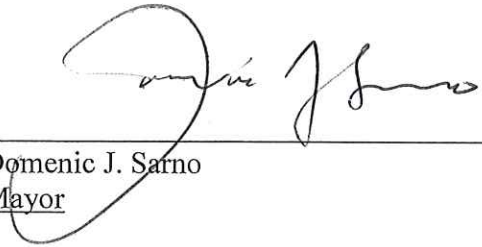
4. All other terms and conditions contained in the original Promissory Note dated October 19, 2018 remain unchanged.

*[Remainder of page intentionally blank; signatures appear on following page.]*

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Promissory Note to be executed as of the date and year first above written.

**CITY:**

THE CITY OF SPRINGFIELD, acting by and through its Mayor

By:   
Name: Domenic J. Sarno  
Title: Mayor

**BORROWERS:**

KRISTIAN BERRIOS TORRES AND  
MARISABEL GONZALEZ-BORGES

By:   
Kristian Berrios Torres

By:   
Marisabel Gonzalez-Borges



**MORTGAGE AMENDMENT #1**  
**Contract # 20190357**

AGREEMENT, made as of the 26<sup>th</sup> day of April, 2019 by and between **Kristian Berrios Torres and Marisabel Gonzalez-Borges**, hereinafter referred to as “**Mortgagors**” both of 58 Bancroft Street, Springfield, Hampden County, Massachusetts, and the **City of Springfield**, a municipal corporation within the County of Hampden, Commonwealth of Massachusetts, acting by and through its Deputy Director of Housing, with the approval of its Mayor, hereinafter referred to as the “**Mortgagee**”.

**WHEREAS** an existing Mortgage, dated October 19, 2018, granting a security interest in the property known as 58 Bancroft Street, Springfield, Massachusetts, is recorded at the Hampden County Registry of Deeds in Book 22416 Page 285. Said Mortgage expressly states an indebtedness in the principal amount of \$70,965.00 (Seventy Thousand, Nine Hundred Sixty-Five Dollars and 00/100).


**WHEREAS** the Mortgagee and the Mortgagors have since amended the Promissory Note (See Schedule A) referred to above by increasing the amount borrowed to a total amount of \$72,965.00 (Seventy-Two Thousand, Nine Hundred Sixty Five Dollars).

**WHEREAS** the Mortgagee seeks further security in the property to reflect total amount loaned to the Mortgagors,

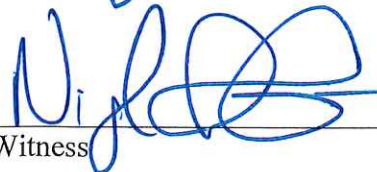
**NOW THEREFORE**, the Mortgagors hereto agree that the total indebtedness evidenced hereby is \$72,965.00 (Seventy-Two Thousand, Nine Hundred Sixty Five Dollars).

All other terms and conditions contained in the Mortgage instrument dated October 19, 2018, recorded October 25, 2018 in the Hampden County Registry of Deeds in Book 22416, Page 285 remain the same and are incorporated herein by reference.

**IN WITNESS WHEREOF**, The Mortgagors and the Mortgagee have executed this Agreement on this 26<sup>th</sup> day of April, 2019.

  
\_\_\_\_\_  
Witness

 4-26-19  
\_\_\_\_\_  
Kristian Berrios Torres - Mortgagor

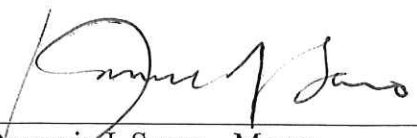
  
\_\_\_\_\_  
Witness

 4/26/19  
\_\_\_\_\_  
Marisabel Gonzalez Borges - Mortgagor

Witness

  
Robert P. DeMuisis, Jr. – Deputy Director  
City of Springfield Office of Housing  
Mortgagee

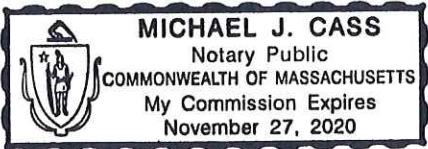
Witness

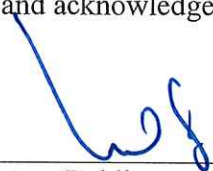
  
Domenic J. Sarno – Mayor  
City of Springfield  
Mortgagee

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, SS.

On this 26<sup>th</sup> day of April, 2019, before me, the undersigned notary public, personally appeared **Kristian Berrios Torres**, proved to me through satisfactory evidence of identification, which was Miss Torres, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

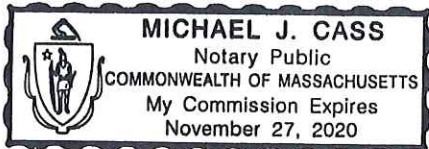


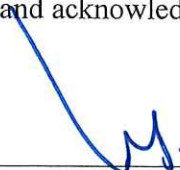
  
\_\_\_\_\_  
Notary Public,  
My Commission Expires: \_\_\_\_\_.

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, SS.

On this 26<sup>th</sup> day of April, 2019, before me, the undersigned notary public, personally appeared **Marisabel Gonzalez Borges**, proved to me through satisfactory evidence of identification, which was Miss Borges, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.

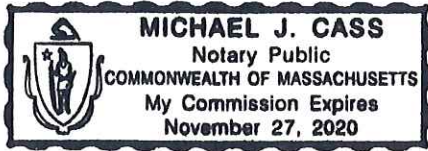


  
\_\_\_\_\_  
Notary Public,  
My Commission Expires: \_\_\_\_\_.

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, SS.

On this \_\_\_\_ day of April, 2019, before me, the undersigned notary public, personally appeared **Robert P. DeMuisis, Jr.**, proved to me through satisfactory evidence of identification, which was \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

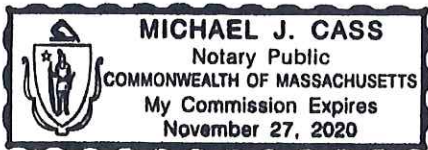


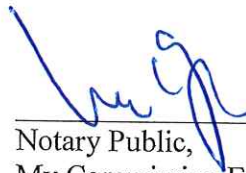
  
\_\_\_\_\_  
Notary Public,  
My Commission Expires: \_\_\_\_\_.

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, SS.

On this \_\_\_\_ day of April, 2019, before me, the undersigned notary public, personally appeared **Domenic J. Sarno**, proved to me through satisfactory evidence of identification, which was \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.



  
\_\_\_\_\_  
Notary Public,  
My Commission Expires: \_\_\_\_\_.

SCHEDULE A – PROMISSORY NOTE  
**FIRST AMENDMENT TO PROMISSORY NOTE**  
(City)

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**CITY:**

THE CITY OF SPRINGFIELD, acting by and through its Mayor

By:   
Name: Domenic J. Sarno  
Title: Mayor

**BORROWERS:**

KRISTIAN BERRIOS TORRES AND  
MARISABEL GONZALEZ-BORGES

By:   
Kristian Berrios Torres

By:   
Marisabel González-Borges