

# Springfield Community Preservation Grant Application

Community Preservation Funds are available in four categories: Community Housing, Historic Resource, Open Space & Recreation. You may skip a question if it does not apply to your project. **\*IMPORTANT\*** If you click on any links in this application, you must use the back arrow to return to this application or you will lose your work. Be sure to save your application. Questions about this form? Call 413-530-1268 or by email [cpc@springfieldcityhall.com](mailto:cpc@springfieldcityhall.com)

INTRODUCTION Please read the [application instructions on the CPC website](#) before proceeding with this application. The link includes a guide to proposing a CPA project. Options to save and finish the application later are found at the bottom of this application. Helpful additional resource links can be found on the [Home page](#) <https://www.springfield-ma.gov/finance/community-preservation>. Review the [DOR Community Preservation Fund Allowable Spending Purposes Chart](#) to determine if your project qualifies for CPA funding. \*asterisked items are required.

**Applicant :**

City of Springfield  
Other

**Neighborhood**

Forest Park

**Project/Program Title:**

Forest Park Clay Tennis Courts

**Location of proposed project**

Forest Park, 299 Sumner Avenue, Springfield, MA 01108

**CPA program area— check all that apply. Once you make a selection, only the questions relating to that selection(s) will appear.**

Recreation

**Anticipated Start Date of Construction**

7/1/2025

**Anticipated completion date of project**

11/30/2026

**Name of Organization or Individual**

Department of Parks, Buildings & Recreation Management

**Applicant Contact Name and Title**

Patrick J. Sullivan  
Executive Director

**Applicant Contact Phone Number**

(413) 787-7770

**Applicant Contact Email**

[Psullivan@springfieldcityhall.com](mailto:Psullivan@springfieldcityhall.com)

**Website**

<https://www.springfield-ma.gov/park/>

**Applicant Contact Address**

DPBRM, 200 Trafton Road, Springfield, Massachusetts 01108

**Additional project partner and contact details**

Springfield Tennis Club  
Mary Martin  
P.O. Box 80507  
Springfield, MA 01135-0507  
[springfieldtennisclub@gmail.com](mailto:springfieldtennisclub@gmail.com)

# Grant Request

**Grant Request Amount**

\$300,000.00

**Will you be seeking multi-year funding?**

No

**Total Project Budget**

\$431,500.00

**Total Sources of Committed Funding. If none write \$0.00**

\$0.00

**CPA request as % of project**

70

**List committed funds from all sources and agencies or write none.**

The Department of Parks, Buildings & Recreation Management (DPBRM) is applying for Community Development Block Grant (CDBG) FY25 funding of \$131,500 to support completion of this project.

**Budget**

FP Clay Courts\_Project Budget\_CPA 2024.pdf

**Sustainability**

The Forest Park Clay Tennis Courts will continue to be maintained by the DPBRM and the Springfield Tennis Club.

**Fair Wage Compliance Certificate. Applies only to non-municipal projects.**

**Parcel ID #**

11280-0460

**Maps**

FP Clay Courts\_GIS Base

Map\_CPA 2024.pdf

FP Clay Courts\_Open Space

Map.CPA 2024.pdf

FP Clay Courts\_Aerial

Location Map\_CPA 2024.pdf

**Applicant standing in property**

Property Owner

## Open Space & Outdoor Recreation Questions

If the project is on municipal land or conservation land, attach a letter of support from the Park Commission or Conservation Commission.

**Is this project in a wetland or does it  
about a wetland?**

No

**If so, has the Conservation Commission been informed?**

No

**If your proposal involves a city park/property have you contacted Department of Parks Building  
Recreation Management?**

Yes

**Has the appropriate city agency been contacted?**

Yes

**Has the appropriate Neighborhood Civic Association been contacted?**

Yes

## **Project Details**

PLEASE NOTE: You have the option of typing in a response or attaching a file. If your responses are lengthy, please upload a document. Be sure to label each document with a title.

If selected for a grant, the Grantee shall submit quarterly progress reports and a courtesy copy to the neighborhood council (if applicable). The Final report will include before/after photos and a summary of the CPA work completed.

### **Upload Narrative (200 words or less)**

FP Clay Courts\_Project narrative & Description\_CPA 2024.pdf

### **Or type Narrative (200 words or less)**

The DPBRM is submitting an application, on behalf of the Springfield Tennis Club and neighborhood residents, for CPA 2024 recreation category funding to make improvements to the Forest Park Clay Tennis Courts (Clay Courts). Renovation of the courts will improve court conditions to increase use of this recreational amenity for city residents. Forest Park offers eight red-clay surface tennis courts. This application focusses on activities to renovate two of the clay courts, the standalone courts closest to Sumner Avenue, to improve playing conditions.

Specifically, the project will address court drainage, surfacing, equipment, fencing, access and site amenities. Improvements through this grant will renovate a popular recreation element within Springfield's largest park.

The project budget is estimated at \$431,500 for design and construction work to enhance the first two Clay Tennis Courts at Forest Park. The Department requests the maximum CPA grant funding of \$300,000 and has request \$131,500 from Community Development Block Grant (CDBG) funding, to support renovation of the Clay Courts in Forest Park.

Enhancement of the Clay Courts will increase the recreational value of Forest Park and will improve the court conditions for residents of all ages to participate in this life-long sport and recreation activity.

### **Upload Project Description (200 words or less)**

#### **Or type Project Description**

Renovations to Forest Park Tennis Courts will benefit Springfield residents citywide by providing accessible and inclusive recreational elements in this well-used neighborhood park. Forest Park, at 736 acres, is the largest park in the City's Park system.

The project scope is to renovate the existing Clay Tennis Court to a playable condition. Currently the court surface does not drain adequately, which results in puddling that limits playability of the courts after rain events. The project proposes to remove the existing clay court, regrade the court to improve drainage, install new irrigation for court maintenance, install new clay court surfacing, court lines, install new tennis equipment and benches. Additionally, the asphalt walkway to the courts will be extended to provide accessible access to the tennis courts. The project includes design and construction initiatives.

Forest Park Clay Tennis Court rehabilitation addresses the preservation, rehabilitation and restoration of recreation land as outlined in the Springfield Community Preservation Plan. The improvements aim to renovate the existing conditions at Forest Park in order to restore the park to its full potential as a neighborhood and citywide recreational asset. Specifically, the project addresses the open space and

recreation priority of renovating neighborhood playgrounds and green spaces.

**Upload Applicant Experience**

**Or type Applicant Experience**

Renovation of the Clay Tennis Courts in Forest Park will be managed by the Department of Parks, Buildings & Recreation Management. DPBRM has experienced personnel to implement park renovation projects. The Department will engage the services of landscape designer/engineering firm to produce construction documents for this project. The construction contractor will be selected through a bid for public construction issued by the City of Springfield Office of Procurement on behalf of the DPBRM. Recently the DPBRM has completed renovation of Forest Park, Venture Pond (Phase 1), Westminster Street Children's Park, Angelina Park and other similar CPA projects.

**Comments or additional information**

The Springfield Tennis Club contacted the Park Department to submit this CPA application in their behalf.

**User experience. If you have suggestions to improve the form please let us know.**

**Upload any additional files or attachments.**

FP Clay Courts\_ Letters of Support\_CPA 2024.pdf

FP Clay Courts\_Conceptual Master Plan\_CPA 2024.pdf

FP Clay Courts\_Site Photos\_CPA 2024.pdf

**Provide a list of all attachments included in this application.**

1. Forest Park Clay Courts - Budget/Cost Estimate
2. Forest Park Clay Courts - Maps (Open Space, Aerial, Location)
3. Forest Park Clay Courts - Project Narrative, Description & Timeline
4. Forest Park Clay Courts - Letters of Support (Park Commission, Spfld Tennis Club, Forest Park Civic Association)
5. Forest Park Clay Courts - Conceptual Masterplan
6. Forest Park Clay Courts - Site Photographs

**Signature to Submit Application**

**The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a Community Preservation Act grant and is a true copy and is complete to the best of the applicant's knowledge and belief.**

Patrick J. Sullivan

Executive Director, DPBRM