

## AFFILIATE HOST AGENCIES

### Hampden County

Accounting Department  
Clodo Concepcion Comm. Center  
Collector's Treasurer Department  
Criminal Court (1<sup>st</sup> Floor)  
Department of Assessors  
Department of Admin. & Finance  
Department of Code Enforcement  
DEA Computer Learning Center  
Department of Elder Affairs/COA  
Department of Housing  
Department of Veterans Services  
Election Commission  
Fire Department  
Fitness Center  
Forest Park Manor Senior Center  
Golden Age Club  
Hampden County District Court  
Hampden County Registry of Deeds  
Health & Human Services  
Hungry Hill Senior Center  
Juvenile Court (Hampden County)  
Library (City)  
Maintenance Dept. (City Hall)  
Mason Square Senior Center  
Mayflower Senior Center  
Office of Procurement  
Parking Authority  
Personnel Department  
Pine Pint Community Svcs. (COA)  
Police Dept.  
Riverview Senior Center  
Senior AIDES Program  
Springfield Golden Age Club  
Springfield Housing Authority  
Treasurer's Department

Academic & Behavioral Clinic  
Action Centered Tutoring Services  
Agawam Council on Aging  
Agawam Housing Authority  
Alzheimer's Association  
American National Red Cross  
Annie's House  
Arise for Social Justice  
Basketball Hall of Fame  
Bay Path College/HR Department  
BHN Liberty Street Clinic  
Brimfield Senior Center  
Cancer House of Hope  
Career Point, Inc.  
Caring Health Center, Inc.  
Catholic Charities  
Center for Human Development  
Chicopee Chamber of Commerce  
Chicopee Child Development Center  
Chicopee Housing Authority  
Children's Study Home

Corporation for Public Management  
Council of Churches  
Department of Unemployment  
East Longmeadow COA/Senior  
Faith Unlimited Institute  
Fallon Community Health Plan, Inc.  
Farm Workers Council  
Friends of the Homeless, Inc.  
Friends of Palmer Senior Citizens Club  
Friends of W. Springfield/COA  
Future Works Career Center  
Gandara Mental Health Center  
Girls Incorporated of Holyoke  
Goodwill Industries Inc.  
Goodwill Industries Palmer  
Gray House  
Greater Springfield Senior Services  
Greene Room Production  
Hawthorn Services  
Hobby Club  
Housing Allowance Project (H.A.P)  
Human Resource Unlimited  
Jewish Community Center Preschool  
Junior Achievement of Western  
Ludlow Senior Center  
Lutheran Social Services of N.E  
MAB Community Services (Vision)  
Martin Luther King, Jr. Comm. Center  
Mason Square Veterans Outreach  
Office  
Mason Wright Retirement Com.  
Mass Career Development Institute  
Mass Health  
Mass Justice Project  
Mass Rehabilitation Commission  
Mass Senior Games (MASC)  
Mass Senior Action Council  
Mass Small Bus. Develop. Ctr. Network  
Mature Workers Counselor/Liaison  
Mercy Adult Day Health  
Mercy Care (Area) Hospice/S. of  
Providence  
Mercy Life (PACE)  
Mercy Weldon Center (Day Rehab)  
Monson Cemetery Commission  
Monson Park & Recreation Department  
Monson Senior Center  
Monson (Town of Monson Town Hall)  
Mont Marie Health Care Center, Inc.  
Mount Holyoke College  
Mount St. Vincent Care Center  
Muscular Dystrophy Association  
New England Business (NEBA)  
New England Farmworkers-Fuel  
Assistance

New England Farmworkers Council  
New North Citizens Council  
Noble Hospital  
Northern Education Services (NES)  
Open Pantry Community. Services  
Palmer Council on Aging  
Palmer Housing Authority  
Palmer Library  
Palmer Senior Citizens Providence  
Palmer (Town of) Cemetery Division  
Partners for a Healthier Community  
Partners for Comm. Affiliate Found.  
Pine Point Site  
Pioneer Valley Men Office of  
Procurement  
Pioneer Valley Mental Health Clinic  
Pioneer Valley Habitat for Humanity  
Providence Ministries  
Regional Employment Board  
Russian Community Assoc. of MA  
Salvation Army  
Scibelli Enterprise Center  
Shriner's Hospital  
Sisters of Providence Health Care  
Network Center, Inc.  
Social Security Administration  
Soldier's Home in Holyoke  
South End Community Center  
Southwick COA  
Southwick Public Library  
Spectra Management Service  
Spirit of Springfield  
Springfield Adult Day Health Center  
Springfield Armory  
Springfield Boy's & Girl's Club  
Springfield Citizen Advocacy  
Springfield Partners for Comm. Act.  
Springfield School Volunteers  
Square One  
Stanley Park  
Sunshine Village  
Thomas J. O'Connor Animal Shelter  
UMass Center of Springfield  
Urban League of Springfield  
United Way of Pioneer Valley  
Valley Opportunity Council  
Westfield Senior Center  
West Springfield Adult Day Center  
West Springfield Senior Center  
Wilbraham Housing Authority  
Wilbraham Park & Recreation  
Wilbraham Senior Center  
Y.M.C.A. of Greater Springfield  
Y.W.C.A. of Western Mass

### Franklin/Hampshire Counties

Amherst Affordable Housing  
Authority  
Amherst Council on Aging  
Amherst Housing Authority  
Amherst Leisure Services  
Belchertown Town Hall  
Casa Latina, Inc.  
City of Easthampton  
Easthampton Senior Center/COA  
Fishing Wild Life  
Forbes Library  
Franklin/Hampshire Career Center  
Hawthorne Services  
Hilltown Community Development  
Corp  
Lilly Library  
Meekins Library  
Northampton Council on Aging  
Pioneer Valley Habitat for Humanity  
Regional Employment Board  
Safe Passage  
Salvation Army/Hadley  
South Hadley Housing Authority  
South Hadley Library  
Stavros  
Tapestry Health  
The Northampton Survival Center  
Town of Chesterfield  
Town of Worthington  
Veterans' Services, Dept. of  
Ware Public Schools  
Ware Junior/Senior High School  
Worthington Health Center

## Career Centers

**Franklin/Hampshire Career Center**  
6 Arch Pl., Ste 2  
Greenfield, MA 01301  
413) 774-4361

**Career Point**  
1 Federal Street, Bldg. 103-3  
Springfield, MA 01105  
413-532-4900

**Future Works**  
850 High Street  
Holyoke, MA 01040  
413-532-4900

## Senior Community Service Employment Program (SCSEP)

Sponsored by: Senior Service America, Inc  
8403 Colesville Road, Suite 200  
Silver Spring, MD 20910  
PH: (301) 578-8901 Fax: (301) 578-8947

# Senior Community Service Employment Program (SCSEP)

## INFORMATION BOOKLET

### PUT YOUR TIME AND TALENTS TO WORK

**Mature Workers Get PAID To Train  
While Job Searching!**



## City of Springfield Department of Elder Affairs

1476 Roosevelt Avenue  
Springfield, MA 01109  
PH: (413) 787-6124 Fax: (413) 750-2694

**Serving Hampden and Hampshire Counties**

“Operated under a USDOL grant and in cooperation with Senior Service America, Inc.”  
Find out more about the SCSEP Program by visiting: <http://www.seniorserviceamerica.org>

## ABOUT THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

### **What is the Senior Community Service Employment Program (SCSEP)?**

The Senior Community Service Employment Program, funded under Title V of the Older Americans Act through the U.S. Department of Labor, enables us to help employ low-income individuals, age 55 and older, throughout the Commonwealth. Enrollees are placed in temporary training assignments where they gain valuable on-the-job work experience and training needed to gain employment in the private sector. The Senior Community Employment Program (SCSEP) is the nation's oldest job training program to help unemployed individuals and older find work.

Enrollees benefit from training, counseling, and community service assignments at non-profit organizations in their communities, prior to transitioning into the private sector.

Participants are placed at eligible training sites for which they are paid minimum wage for 20 hours per week.

### PROGRAM QUALIFICATIONS

- 55 years of age or older
- Unemployed
- Massachusetts resident
- Few employment prospects
- Meet low-income guidelines

### SCSEP PROGRAM PURPOSE

## **Mature Workers Get PAID To Train**

## **While Job Searching!**

- To foster and promote useful part-time opportunities in community service activities for eligible individuals
- To foster individual economic self-sufficiency
- To increase the number of older persons who may enjoy the benefits of a regular job after participating in the SCSEP
- It is an employment program which gives the mature worker an opportunity to re-enter the work force
- The added results are enormous; income, work ethics and skilled labor

### WHAT THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM IS NOT

- It is not a job, it is an employment training program
- It is not a welfare program
- It is not an income maintenance program

## MONTHLY JOB TRAINING MEETINGS

Equal Opportunity Employer: Our contract agreement is to follow the required Federal Guidelines of the Department of Labor.

The SCSEP Program follows these special requirements:

- Durational Limits on Training Assignments
- Low Income Qualified Individuals
- Monitoring of training/ sites
- Job Search Activity
- Unsubsidized placement of participants and Retention Goals

## WHAT ARE HOST AGENCY SITES?

Host Agencies Sites are community agencies or organizations which provide on-the-job training and supervision for program participants. Host Agencies must be either non-profit or governmental agencies.

## EMPLOYMENT OPPORTUNITIES SERVING COMMUNITIES

### **How can mature workers benefit from the Senior Community Service Employment Program?**

Each participant will be counseled by our professional staff, one-on-one. A skills assessment and an individual employment plan will be developed with the participant. These tools define a person's employment strengths and identify their training needs. The participant will be enrolled and assigned to a training site, or attend formal class room training while earning income

Mature Workers serve their communities through paid temporary assignments with local non-profit and government organizations.

Mature Workers gain valuable job skills by working at:

- Schools
- Libraries
- Social Service Agencies
- Hospitals
- Senior Centers
- Museums
- And many other Locations

## JOBS FOR MATURE WORKERS

The Senior Community Service Employment Program helps mature workers build the experience and confidence they need to find permanent unsubsidized employment.

Veterans and their spouses are encouraged to apply.

Seniors can apply regardless of employment history or educational level.

**To learn more about the Senior Community Service Employment Program, and about eligibility guidelines contact us! Please call: 413-787-6124**

**Mature Workers Get PAID To Train While Job Searching!**